



REMOTE LEARNING - PARENT GUIDANCE

Teaching, Learning and Assessment

Staff have agreed within each department the work your child will carry out online, during this period of remote learning.

All work will be set via Google classroom, but will be supported by pre-recorded video lessons, teacher notes/resources, video links and website activities and resources, as appropriate.

Google classroom codes for each class will be shared via the SIMS Parent App.

When students are working at home, they will follow the subjects on their timetable for each day. Teachers will set or schedule work every morning for that day. All staff will be available on-line according to their, and your child's, timetable. This will allow students to access support from staff during their normal class time. This can be done via e-mail or through Google Classroom. Staff will only respond to those requests during class time or within the school day. Students should not expect responses from staff in the evenings.

Lessons will be assigned in no more than two lessons worth of work at a time. This will allow students to complete work in subject blocks should they find that easier than following their timetable each day. This will also allow siblings to share one device, on alternate days or at different times throughout the day. Your child will still be able to contact staff, but if it is not during a timetabled period the member of staff might not respond immediately as they may be teaching students in school.

Teacher assessment, feedback and recording scores will be provided regularly per class. This will depend on how often a subject is taught across a week/fortnight.

Students need to upload work weekly, or for the deadline set by their class teacher for each piece of work. Students have some subjects more regularly across a week than others, so they will have more tasks to complete in certain subject areas than others. Teachers will ensure adequate time is given for each piece of work, as necessary.

Student work can be uploaded directly as a Google document, uploaded as a Word document, or a photograph of handwritten work if that is preferable. Students can email work to teachers, but feedback and marking is more effective if it is uploaded on to Google classroom.

If your child is ill during this period of remote learning, please contact the school office as normal so that the subject teachers know that they are unable to complete work at home.

Pastoral Support

As students follow their daily timetable, they have a Form Period each day. Their Class Tutor will be available to contact via email, or via their Form Class Google classroom, during this time. Any major concerns can be emailed to the relevant Head of Year, Head of School, Senior teacher or school office, as appropriate. Class Tutors will be in contact with home twice during the period of remote learning, but as always, please do not hesitate to contact the school if you have any questions or concerns.